



Supplier Questionnaire

Preface

This questionnaire will be an important assessment criterion for the internal supplier evaluation.

Quality assurance, you have the opportunity to describe your quality systems.

Environmental protection, here we expect a description of your environmental management system.

Please clearly mark your answers by ticking off, encircling or underlining.

If a question does not apply to your company, please enter "n.a."

If you have any questions, please contact the Quality Management/
Environmental Management of Westfalia Separator, 59302 Oelde, Germany
Phone +49 2522 / 77-2670.

5.2 Environmental Protection – Organisation, Planning, Documentation

- 5.2.1 Has your company defined an in-house environmental policy? yes no
or planned until: _____
- 5.2.2 Which member of senior management represents the company in aspects of in-house environmental protection internally and externally? _____
- 5.2.3 Is there an environmental management system in place and is it regularly assessed? yes no
- 5.2.4 Does your company have an environmental management manual that defines the responsibilities and environmentally relevant activities of the individual areas of the company? yes no
- 5.2.5 Do you have
- | | | |
|--------------------------------------|------------------------------|-----------------------------|
| An environmental protection officer? | <input type="checkbox"/> yes | <input type="checkbox"/> no |
| A water protection officer? | <input type="checkbox"/> yes | <input type="checkbox"/> no |
| A waste management officer? | <input type="checkbox"/> yes | <input type="checkbox"/> no |
| A pollution protection officer? | <input type="checkbox"/> yes | <input type="checkbox"/> no |
| An officer for hazardous materials? | <input type="checkbox"/> yes | <input type="checkbox"/> no |
- 5.2.6 Do job descriptions and specifications exist for junior and senior staff involved in environmentally relevant activities? yes no
- 5.2.7 Do you have a register with all statutory regulations relevant to your company? yes no
- 5.2.8 Is environmentally relevant information made accessible to the public? yes no
- 5.2.9 Has an environmental audit been carried out in your company? yes no

If there is not enough space, please use additional blank pages with a reference to the corresponding sub-item.

Environmental areas

- 5.2.10 Are installations notifiable or subject to approval operated in your company? yes no
- According to locally valid rules (or law) for emission? yes no
- Which? _____
- According to locally valid rules (or law) for water pollution? yes no
- Which? _____
- According to locally valid rules (or law) for waste disposal? yes no
- Which? _____
- 5.2.11 Do you regularly prepare an environmental balance (material and energy balance or ecological balance) for your company?
- Material: yes no
- Energy: yes no
- Waste: yes no
- Waste water: yes no
- Exhaust air: yes no
- Noise: yes no
- Soil: yes no
- 5.2.12 Are new materials assessed by an internal department with regard to hazardousness, potential damage to the environment and their disposability? yes no
- 5.2.13 Is the storage, handling and disposal of the hazardous materials clearly regulated? yes no
- 5.2.14 Do you have a register of hazardous materials? yes no
- 5.2.15 Are all residues (waste, special waste, residuals, valuable substances) centrally registered and assigned a waste code? yes no
- 5.2.16 Can the waste log book be inspected? yes no

If there is not enough space, please use additional blank pages with a reference to the corresponding sub-item.

- 5.2.17 Are you informed about state-of-the-art emissions reduction? yes no
- 5.2.18 Do you take measures to reduce emissions? yes no
- 5.2.19 Do you take measures to save energy? yes no
- 5.2.20 Have you had soil tests carried out on your current premises? yes no

Functions

- 5.2.21 Do you take environmental aspects into consideration when developing new products? yes no
- 5.2.22 Do you take environmental aspects into consideration when developing new technologies? yes no

5.2.23 Which environmentally-friendly technologies have you introduced in the last 5 years?

- 5.2.24 Have criteria been defined for environmentally compatible procurement? yes no
- 5.2.25 Do environmental protection aspects play a role in the selection of your suppliers? yes no
- 5.2.26 Do performance specifications and / or monitoring concepts exist for installations or parts of installations? yes no
- 5.2.27 Are regular staff training courses held on environmental protection and industrial safety? yes no

If there is not enough space, please use additional blank pages with a reference to the corresponding sub-item.

